

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR
THE VILLAGE OF METAMORA, IL., HELD APRIL 21, 2026**

The regular meeting of the Board of Trustees for the Village of Metamora was called to order at 7:00 PM

Village Clerk, Katie Garber, called the roll call.

Present:

President: Deeb

Trustees: Nauman, Schierer, Weyeneth, Glueck, Bowers, Alig

All present.

Those in attendance recited the Pledge of Allegiance.

Minutes of the regular meeting held April 7, 2026, were reviewed. Trustee Bowers made a motion for approval with Trustee Schierer seconding. With a vote of 6 yeas, 0 nays, the motion passed.

Minutes of the executive session held April 7, 2026, were reviewed. Trustee Nauman made a motion for approval with Trustee Weyeneth seconding. With a vote of 6 yeas, 0 nays, the motion passed.

The warrant list was reviewed. Trustee Alig made a motion for approval with Trustee Glueck seconding. With a vote of 6 yeas, 0 nays, the motion passed.

Recognize Guests/Public Comment

Amanda and Jeremy James (1501 Elizabeth Ln., Metamora, IL) – Amanda shared information regarding drainage ditch issues near their home. She stated that heavy rainfall collects and backs up, causing standing water. The road has had to be closed multiple times due to flooding in this ditch. She stated that the Village used to maintain this area, but no longer does, and is requesting that the Village clear the overgrowth and remedy the water back-up issue. Jeremy shared that the Village used to maintain this area multiple times a summer but now it is not being maintained.

Laura Hutchens (Scattered Wishes: 116 N. Davenport St., Metamora, IL) – Laura had multiple topics for public comment. They were the following:

- Laura expressed concern about the sidewalk license agreement and the way it is currently written. She stated that there are loose bricks in front of her business and does not want to be liable for this trip hazard through her agreement. Attorney Brunton stated that this can be addressed within the agreement and that he would look to review and add the necessary changes. Hutchens inquired if all businesses were asked to complete license agreements. Garber responded with yes, that those actively utilizing the sidewalks for business purposes have been asked to complete the agreement and Garber is working to collect agreements, with multiple businesses already having turned theirs in and others in process.
- Laura asked if the food trucks could be rotated for Dinner on the Bricks so that all businesses could benefit from the traffic. Deeb mentioned that the location was set for easy in and out. Dawn stated options for the food truck locations can be explored and she would make a note of it to explore it, but that the location does need to be set for consistency. Laura also inquired about the food truck flyers. Garber shared that the flyers will be emailed out to MABA so that all members will be able to print copies for their business.
- Laura questioned when the website pictures will be updated and Garber stated that a date has been set in early May to get new website pictures taken.

Engineer's Report

Deeb shared that Bob Kohlhasse requested the engineer's report be moved up in the meeting.

- Trustee Weyeneth made a motion to approve moving the engineer's report up on the agenda with Trustee Nauman seconding. With a vote of 6 yeas, 0 nays, the motion passed.

Kohlhasse gave his engineer's report which included the following:

- Bob gave input regarding the public comment from earlier in the meeting regarding the drainage issues. He stated that there are several options that can be discussed at a committee meeting.
- He spoke on the streetscape design and how it relates to potential grant opportunities.
- He gave a quick update on the MFT Program and next steps for this year.
- Bob gave updates on the public safety building and the ongoing infrastructure cost research and forms Farnsworth is working on for the USDA paperwork.

Mayor's Report

President Deeb recently attended several meetings including Ameren SAFE training, internal EDC meeting, Brewers Distributing sponsor meeting, Kiwanis Club, mayor's association meeting, liquor license, cub scouts, GPEDC, and Opterra. She volunteered at a dog adoption event at Goodfield State Bank. She also participated in a student interview with MTHS students. Deeb shared that Kiwanis Club will be hosting Boys of Fall again this year. Dawn has an upcoming meeting with Discover Peoria to see what they may be able to do for Woodford County as a whole.

Deeb gave a proclamation as mayor recognizing May 2026 as Motorcycle Awareness Month.

Treasurer's Report

There was no report.

Administrative Report – Cole McDaniel

Cole gave an overview of multiple items he is actively working on. Items he covered were as follows:

- Cole spoke on a meeting with an interested party to open a liquor store in Metamora. He shared that the meeting was very positive and productive. A summary of available properties will be provided to this party for them to review.
- He gave an update on Shell gas station and the plans they have for the future and the request they will be bringing to the board for gambling.
- He shared considerations for liquor licenses and the structuring of them for the future.
- Cole has continued working on a capital improvement plan which he will be finalizing soon.
- He attended a meeting with Snyder Village regarding the new development they are working towards.
- Cole emphasized the importance of marketing and celebrating what is happening within Metamora.
- He shared the date for Hometown Consulting's annual meeting at Metamora Fields.
- Cole presented a rough draft of a site plan for the 135-acre site.

Economic Development – Katie Garber

Katie stated that she has already started preparations for the ITEP grant for the streetscape. She mentioned that she had a great meeting with Dawn and the Park District regarding collaboration between the Village and the Park District. Katie has continued website updates, with a focus recently on the event calendar and ensuring that the Village events for this year are being properly marketed. Katie shared that she was nominated for a “Women to Watch” award and that she will be attending that event on behalf of the Village.

Attorney’s Report

Attorney Brunton highlighted some items from his report. The following are the items he spoke on:

- An accessory dwelling unit (ADU) draft ordinance was presented for the trustees to review following the tiny home discussion at the last regular board meeting. Several trustees asked questions regarding the draft ordinance and the logistics of allowing ADUs within the Village.
- Brunton shared an amendment to the current moratorium and an ordinance updating the liquor code for the trustees to review and ask questions. Several trustees asked questions regarding the presented documents.
- Public safety building documents were discussed as well as future building code updating.

Brunton presented a resolution updating Village officers authorized to sign checks. This resolution will add Katie Garber to the list of authorized officers now that she holds the role of Village Clerk.

- Trustee Schierer made a motion to approve the resolution updating Village officers authorized to sign checks with Trustee Glueck seconding. With a vote of 6 yeas, 0 nays, the motion passed.

Committee Reports

Public Works Department

Bowers brought up a question from Jason Jones regarding where the Village’s responsibility begins and ends regarding sewer access. This question was being addressed because of an issue happening on Progress Street with a misaligned sewer connection causing backup issues. The owner of the home in reference, Brian Koppenhafer, spoke on the issue stating the problem runs under the road which is

what made him question if this would be an issue the Village would remedy. Attorney Brunton stated that he would need to research the ordinance to be able to give an answer on whether this would be the responsibility of the homeowner or the Village.

Bowers also brought up the upcoming delivery of the portable toilets for the season and stated it needed to be decided where they should be located on the Square. Deeb stated that the spot they have been placed behind the stage is not appropriate or safe given where the food trucks park for Dinner on the Bricks. The trustees discussed this subject and came to the consensus that they are to be placed on the former American Legion lot.

Police/Fire/ESD

Nothing to report.

Finance/ Economic Development, Insurance, Special Project

Weyeneth presented an invoice for payment to Bender Land Improvements Inc. for the maintenance done to drain standing water 135-acre farm ground.

- Trustee Weyeneth made a motion to approve the payment to Bender Land Improvements Inc. in the amount of \$1,368 with Trustee Alig seconding. With a vote of 6 yeas, 0 nays, the motion passed.

Old Business

There was no old business.

New Business

There was no new business.

Executive Session – If Requested

Trustee Schierer made a motion to enter executive session under Section 2(c)(1) of the Open Meetings Act (OMA) to discuss personnel and Section 2(c)(2) of the Open Meetings Act (OMA) to discuss collective bargaining matters between a public body and its employees or their representatives at 8:59 PM with Trustee Alig seconding. With

a vote of 6 yeas and 0 nays, the motion passed.

Adjourn

The board entered back into regular session at 9:34 PM. With no more to discuss, Trustee Weyeneth made a motion to adjourn with Trustee Glueck seconding. With a vote of 6 yeas and 0 nays, the motion passed and the meeting adjourned at 9:34 PM.

Katie Garber

Village Clerk