

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES FOR  
THE VILLAGE OF METAMORA, IL., HELD DECEMBER 2, 2025**

The regular meeting of the Board of Trustees for the Village of Metamora was called to order at 7:00 PM

Deputy Village Clerk, Katie Garber, called the roll call.

Present: President: Deeb

Trustees: Nauman, Weyeneth, Glueck, Alig & Schierer

Absent: Trustee Bowers

Those in attendance recited the Pledge of Allegiance.

Minutes of the regular meeting held November 18, 2025, were reviewed. Trustee Weyeneth made a motion for approval with Trustee Nauman seconding. With a vote of 5 yeas, 0 nays, the motion passed.

The Warrant List was reviewed. Trustee Alig made a motion for approval with Trustee Weyeneth seconding. With a vote of 5 yeas, 0 nays, the motion passed.

**Recognize Guests/Public Comment**

Don Hutchens – (520 W. Michigan Ave.) Inquired about if the leaf vacuum was in working order because his leaves had not yet been picked up. Trustee Nauman responded and informed Mr. Hutchens that the vacuum is working, but the snow interfered with further pickup. Mr. Hutchens also voiced concerns about snow removal.

Laura Hutchens – (406 W. Partridge St.) Commented that the snow removal on the main roads were done well, but the snow removal on the street in front of businesses on the Square was not satisfactory. She stated the current conditions caused accessibility issues and that this needed to be addressed.

Business license agreements were brought up in relation to the décor in front of Scattered Wishes. Katie Garber, economic development coordinator for the Village, stated she had sent over the fillable agreement to Ms. Hutchens and was waiting to hear if there were any questions or concerns about that agreement before moving forward to get it in place. She stated other local businesses have also been sent copies to review.

Regan Wilmot – (109 E. Partridge St., Unit C) Nesting Place owner, voiced concern about snow removal on the street in front of businesses on the Square. She stated the

current conditions caused accessibility issues for all businesses along the Square, hers included.

### **Mayor's Report**

President Deeb informed those in attendance of a program called Smartstart which focuses on microbusinesses and works directly with small businesses. She stated that the cost of this program is \$13,000 for the first year. She was not suggesting that this is something the Village should pay for but wanted to make sure all were made aware of the program and what it offers.

She stated that she volunteered as a bellringer at Kirby Foods and that they are in need of more volunteers for bellringers for this season.

President Deeb had a job shadow from the high school to witness government in action.

She gave a reminder regarding the open house addressing the Germantown to Metamora trail at Metamora Fields on Wednesday, December third from four to six p.m. She also provided an invitation to a Kiwanis Club mixer on Thursday, October fourth from four to six p.m. This was initially scheduled not to conflict with Hometown Christmas as that was set to begin the same day at 6 p.m., but Hometown Christmas was canceled due to weather.

President Deeb will be attending a Mayor's Roundtable as well as a Woodford County Sherriff's Department Open House at Eureka College in the upcoming month. She will be a guest speaker at the high school on December tenth.

### **Treasurer's Report**

Treasurer Garber gave the following report:

#### **CASH BALANCES**

Cash balances as of October 31, 2025, decreased \$147,563, a 1.79% decrease from September 30, 2025.

#### **MAJOR RECEIPTS**

Illinois Taxes	\$145,895
Motor Fuel Taxes	\$15,616
Foreign Fire Insurance Tax	\$18,869
Illinois Grant	\$50,000
J&D Farms	\$25,226
Nexamp	\$10,022

## MAJOR DISBURSEMENTS

Ameren	\$25,488
BlueCross Blue Shield	\$18,622
Brenntag	\$10,558
Core & Main LP	\$12,228
Hometown Consulting	\$21,250
Metamora Fire Department	\$24,460
Morton Community Bank	\$100,264
IEPA	\$31,329
IMIL RISK MANAGEMENT	\$108,077

## INVESTMENTS

Funds were invested during the month of October 2025 in the Money Market at Commerce Bank earning interest at .45%. The Goodfield State Bank Money Market earned interest at .15% and CD's earned 4%. The Insured Cash Sweep Account at Goodfield State Bank earned interest at 1.65%. US Treasury Bills earned interest at 4% and 4.15%.

### **Administrative Report**

Cole McDaniel was not in attendance, but a paper report was provided to all trustees to review. President Deeb highlighted the portion on Cole's report regarding a traffic count study recently completed for the Village. She stated Chief Rebman informed her that the new Flock cameras will be able to provide traffic counts.

### **Economic Development – Katie Garber**

Nothing to report.

### **Attorney's Report**

Attorney Brunton presented the 2025 Tax Levy Ordinance for approval.

Trustee Weyeneth made a motion for approval of the 2025 Tax Levy Ordinance with Trustee Schierer seconding. With a vote of 5 yeas and 0 nays, the motion passed.

Attorney Brunton presented a resolution for imposing a six-month moratorium on issuance of liquor licenses. This will be a specific to the Square and surrounding area putting a pause on issuance of certain liquor licenses for six months.

Attorney Brunton discussed a proposal and the steps of implementing a Historic Overlay District which is a zoning mechanism that helps maintain the history and integrity of the Square by defining the types of uses of the Village Square relating to

local businesses.

Trustee Weyeneth made a motion for approval of the Resolution Imposing a 6-Month Moratorium on Issuance of Liquor Licenses with trustee Alig seconding. With a vote of 4 yeas and 1 abstain by Trustee Schierer, the motion passed.

### **Engineer's Report**

No report.

### **Committee Reports**

#### **Public Works Department**

Trustee Nauman stated that the public works did a great job clearing the snow from the last snowfall.

#### **Police/Fire/ESD**

Trustee Glueck presented a quote from Ruyle Mechanical to replace gas monitor and switch at the fire station in the amount of \$4,225.

Trustee Glueck made a motion for approval with a second from Trustee Nauman. With a vote of 5 yeas and 0 nays, the motion passed.

#### **Finance/ Economic Development, Insurance, Special Project**

Nothing to report.

#### **Old Business**

Trustee Alig inquired about the status of the new website. Katie Garber informed him that she is gathering the last round of content. She is unsure of exactly when the website will be done but is hopeful it will be done by early 2026.

The Germantown to Metamora trail open house mentioned in the Mayor's Report was brought back up. It was stated that this is the community engagement step necessary for the engineering.

## **New Business**

There was none.

## **Executive Session – If Requested**

There were no requests.

## **Adjourn**

With no more to discuss, Trustee Weyeneth made a motion to adjourn with Trustee Glueck seconding. With a vote of 5 yeas and 0 nays, the motion passed and the meeting adjourned at 7:50PM.

Katie Garber

Deputy Village Clerk